



INTERNATIONAL INSTITUTE FOR DEMOCRACY AND ELECTORAL ASSISTANCE

FRAMEWORK CONTRACT No.

PROJECT/SUB-PROJECT AND TASK CODE:

PROJECT ARCHIVE REGISTRATION NO.:

PROJECT MANAGER:

This Framework Contract, hereinafter referred to as "the Framework Contract", consisting of the Special Conditions and the Annexes set out below, contains the terms and conditions on which International IDEA has requested and the Contractor has agreed to provide the Services further defined below.

SPECIAL CONDITIONS

[Where the articles in these Special Conditions (SC) refer to specific articles in the General Conditions for Framework Contracts in Annex A (GC), the referred articles are mentioned in parenthesis in the title of the article.]

1. THE PARTIES:	(1) The International Institute for Democracy and Electoral Assistance , hereinafter referred to as " International IDEA ", and (2) _____, hereinafter referred to as " the Contractor ".		
2. TITLE OF THE SERVICES (GC 2.1):	The Contractor undertakes to perform the services entitled: _____ (hereinafter called "the Services"), as described in Annex B to the Framework Contract – Generic Terms of Reference and in the specific Service Orders issued for each individual assignment.		
3. PERFORMANCE PERIOD (GC 2.2):	This Framework Contract covers the Services performed by the Contractor between _____ and _____ as specified in the corresponding Service Orders.		
4. PERSONNEL (GC 2.3):	The Contractor shall assign the following Personnel to perform the Services: • [name] _____ [title];		
5. UNIT FEE RATES (GC 3.1):	The Parties hereby agree that the Contractor is entitled to the following Unit Fee Rates for the performance of the Services under this Framework Contract: • _____ It is agreed that the Unit Fee Rates stated above remain fixed for the duration of the Framework Contract.		
6. AUTHORIZED REPRESENTATIVES (GC 1.5):	(1) The representatives of the Parties duly authorized to sign the Framework Contract and any future amendments to the Framework Contract shall be: <ul style="list-style-type: none"> ▪ for International IDEA: _____ in his capacity as _____ ▪ for the Contractor: _____ in his capacity as _____, _____ or their designated representatives. (2) For matters regarding the implementation of the Services, the authorized representatives of the Parties shall be: _____ for International IDEA and _____ for the Contractor, or their designated representatives.		
7. COMMUNICATION BETWEEN THE PARTIES (GC 1.6):	Any communication between the Parties shall be made at the following addresses: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>International IDEA:</u> Address: Strömsborg, SE - 103 34 Stockholm, Sweden Telephone: +46 8 698 37 00 Telefax: +46 8 20 24 22, E-mail: info@idea.int </td> <td style="width: 50%; vertical-align: top;"> <u>The Contractor:</u> Address: _____ Telephone: _____ Telefax: _____ E-mail: _____ </td> </tr> </table>	<u>International IDEA:</u> Address: Strömsborg, SE - 103 34 Stockholm, Sweden Telephone: +46 8 698 37 00 Telefax: +46 8 20 24 22, E-mail: info@idea.int	<u>The Contractor:</u> Address: _____ Telephone: _____ Telefax: _____ E-mail: _____
<u>International IDEA:</u> Address: Strömsborg, SE - 103 34 Stockholm, Sweden Telephone: +46 8 698 37 00 Telefax: +46 8 20 24 22, E-mail: info@idea.int	<u>The Contractor:</u> Address: _____ Telephone: _____ Telefax: _____ E-mail: _____		

<p>8. ANNEXES:</p>	<p>The following documents attached hereto shall be deemed to form an integral part of this Framework Contract:</p> <ol style="list-style-type: none"> 1. Annex A: General Conditions for Framework Contracts – September 2009 2. Annex B: Generic Terms of Reference <p>In the event of a conflict between the provisions of the different documents which form part of the Framework Contract, the Special Conditions shall take precedence over the Annexes, and Annex A shall take precedence over Annex B.</p> <p>In the event of a conflict between the provisions of this Framework Contract and the provisions of a Service Order issued under this Framework Contract, the Framework Contract shall take precedence over the Service Order.</p>
<p>9. AMENDMENTS TO THE GENERAL CONDITIONS:</p>	<p>The following amendments to the articles in the GC are hereby agreed and shall apply:</p> <p>9.1 By derogation from Article ...</p>

IN WITNESS THEREOF, the undersigned, being duly authorized, have signed this Framework Contract in duplicate on behalf of the Parties on the date and at the place indicated below:

THUS DONE AND SIGNED AT _____

THUS DONE AND SIGNED AT _____

ON THIS THE ____ DAY OF _____ 20__

ON THIS THE ____ DAY OF _____ 20__

For and on behalf of **International IDEA:**

For and on behalf of **the Contractor:**

Name: _____

Name: _____

Title: _____

Title: _____

Signature: _____

Signature: _____

Please note that this Framework Contract cannot be executed until the Contractor has delivered and International IDEA has received the original signed by both Parties.